



*Kahala Nui is searching for special individuals to join our team of dedicated Associates. We have the unique opportunity to serve a special group of people and truly make a difference in their lives.*

*Kahala Senior Living Community, Inc. (dba Kahala Nui) is an equal opportunity employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation, physical or mental disability, or arrest record.*

## PERSONAL

Last Name		First Name		Middle Name		
Other Name(s) Used		Email Address		Home Telephone # ( )		
Address		City, State, Zip		Cell # ( )		
Position(s) Applying For		Date Available		Pay Rate Desired \$		
Referred By		<input type="checkbox"/> Full-Time		<input type="checkbox"/> Part-Time		<input type="checkbox"/> On Call
						<input type="checkbox"/> Temporary
Days & Times Available to Work						
SUN	MON	TUE	WED	THU	FRI	SAT
Have you ever interviewed with Kahala Nui before?				<input type="checkbox"/> Yes		<input type="checkbox"/> No
If yes, list date(s) and job title(s):						
Have you ever been employed by Kahala Nui before?				<input type="checkbox"/> Yes		<input type="checkbox"/> No
If yes, list date(s) and job title(s):						
If hired, can you prove you are a U.S. citizen or otherwise legally permitted to work in the United States?						
<input type="checkbox"/> Yes		<input type="checkbox"/> No				

## EDUCATION

Highest Year Completed: High School (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup>): \_\_\_\_\_

College, Trade or Business (1 yr., 2 yrs. Etc.): \_\_\_\_\_

Graduate Studies: \_\_\_\_\_

School	City / State	Major Studies	Degree, Diploma, License or Certificate
High School			
College/ University			
Vocational, Business, Other			
Other Special Knowledge, Skills or Qualifications			

# EMPLOYMENT HISTORY

List all current and previous employers starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name & Title	
Employed Until / /	Employer Address	Supervisor Phone #	
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name & Title	
Employed Until / /	Employer Address	Supervisor Phone #	
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name & Title	
Employed Until / /	Employer Address	Supervisor Phone #	
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name & Title	
Employed Until / /	Employer Address	Supervisor Phone #	
Job Title		Reason for Leaving	
Duties & Responsibilities			

We may contact the employers listed above unless you indicate those you do not want us to contact.	<b>DO NOT CONTACT</b>	
	Employer:	Reason:

## PERSONAL

Why are you interested in working at Kahala Nui?

## ADDITIONAL INFORMATION

List certifications, licensure, or memberships in professional and civic organizations, special accomplishments, awards, etc.

(Exclude those which may disclose your race, color, religion, age or national origin)

## CERTIFICATION & AUTHORIZATION

By signing below I verify that the information provided on this application and/or resume, and in any past or future interview, is true, correct and complete. I understand that in the event of my employment or offer of employment by Kahala Nui, I shall be subject to dismissal or refusal of employment if any information that I have given is false, misleading or incomplete, regardless of the time elapsed after discovery.

I authorize Kahala Nui or its agent to contact and obtain information about me from previous employers, educational institutions and “references” that I have provided, and any other party necessary to verify the accuracy of information I have disclosed in this application, a related employment resume or a personal interview and hereby authorize such parties to provide Kahala Nui or its agent with any relevant information that may be requested. I also hereby release all parties seeking and providing information from any and all liability or claims for damages whatsoever that may result from this information’s release, disclosure, maintenance or use. I also authorize the Company to provide truthful information concerning my employment with it to my future prospective employers and I agree to hold it harmless for providing such information.

I understand that all Associates and prospective Associates of Kahala Nui may be subject to drug testing through onsite oral fluid testing or lab analysis of urine samples. These tests include: pre-employment, random, post accident, return-to-duty and reasonable cause. In applying for employment, I understand that I may be required to undergo a physical examination and pre-work screen as a requirement of such employment. I understand that a positive test of drugs may result in a rejection from further consideration for employment by Kahala Nui or a revocation of any conditional job offer. I also understand that if the drug screening test is positive, I will be confidentially notified of the results. I recognize that any falsification, misstatement or evasion made by me in connection with my physical examination and medical history or any other step in the pre-employment process will subject me to discharge any time after discovery.

This application is not an employment agreement. If I accept an offer of employment I understand I may resign at any time, and the employer may terminate my employment at any time with or without cause and without prior notice, unless required by law. This application for employment will be considered active for a period of 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I fully understand and accept all terms and conditions in the above statement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



*Kahala Nui is searching for special individuals to join our team of dedicated Associates. We have the unique opportunity to serve a special group of people and truly make a difference in their lives. Please take a moment and check off the areas that match your own experience, education, & qualifications. When completing the attached employment application, it would be helpful to reflect upon the areas that you have checked off below.*

### Building Operations

- Maintenance
- Housekeeping

### Dining Services

- Line Cook
- Food Prep
- Kitchen Utility
- Food Server
- Host(ess)
- Dietary Aide

### Administration

- Accounting
- Human Resources
- Sales & Marketing
- Administrative Assistant

### Management

- \_\_\_\_\_ Manager

### Resident Services

- Concierge
- Transportation (drivers) & Valet
- Security
- Receptionist

### Health Care

- RN
- LPN
- CNA
- Caregiver
- Medical Records
- Central Supply
- Licensed Social Worker

### Activities

- Activities Assistant

### Live Well at Iwilei (888 Iwilei Rd.)

- Recreational Aide
- Activities Coordinator

*We are an Equal Opportunity Employer*

*Kahala Nui ❖ 4389 Malia Street ❖ Honolulu, HI 96821 ❖ (808) 218-7400 ❖ (808) 218-7026 (fax)  
[employment@kahalanui.com](mailto:employment@kahalanui.com) ❖ [www.kahalanui.com](http://www.kahalanui.com) ❖ [www.livewellhi.org](http://www.livewellhi.org)*